



রেজিস্ট্রার অফিস
OFFICE OF THE REGISTRAR
UNIVERSITY OF CHITTAGONG
CHATTOTGRAM 4331, BANGLADESH

চট্টগ্রাম বিশ্ববিদ্যালয়, চট্টগ্রাম, বাংলাদেশ
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সূত্র / Ref. :

তারিখ / Date :

Memo. No.AS-2350/

/Genl.

Dated: 20-03-2025

Dr. H. M. Abdullah Al Masud
Associate Professor
Department of Microbiology
University of Chittagong
Chittagong, Bangladesh.

Sub: Grant of Study Leave and Release Order.

Dear Sir,

With reference to your application dated 10-02-2025 on the above mentioned subject, I am directed to inform you that you have been granted Study Leave on full average pay for 1(one) year, with effect from 09-04-2025 with permission to prefix class and office holidays for the holy Ramadan and Eid-ul-Fitr from 16-03-2025 to 08-04-2025 for your Post Doctoral Research at Aarhus University, Denmark, and that you have been released from the University with effect from 16-03-2025 for the purpose.

Further I am directed to inform you that in pursuance of the authority delegated from the office of the Hon'ble Prime Minister Government of the People's Republic of Bangladesh vide Memo. No. 03.069.025.06.00.003.2011-144(500) dated 19-06-2011 (copy enclosed), the Vice-Chancellor has been pleased to allow you to proceed to Denmark for the purpose.

Further, I am directed to inform you that 10 (ten) percent of your Monthly Basic Pay to be drawn by you during the period of your Study Leave for the above mentioned purpose will be deposited in the Chittagong University Account and that the total amount, so deposited, will be refunded to you according to the terms & conditions of the Service Bond executed by you with this University.

The University of Chittagong or the Govt. of Bangladesh will have no financial responsibilities for your proposed study in Denmark.

Further, I am directed to request you to submit a written report on your above research at the time of your joining after return from abroad.

Thanking you,

Yours sincerely

Sd/-

(Professor Dr. Mohammed Saiful Islam)

Registrar

(In-Charge)

University of Chittagong.

Dated: 20-03-2025

Memo. No.AS-2350/3811 (19)/Genl.

Copy forwarded for information & necessary action to :-

1. The Chairman, Department of Microbiology, C.U.
2. Director, Institutional Quality Assurance Cell (IQAC), C.U.
3. Director, Information & Communication Technology Cell (ICT Cell), C.U. (Requested to be upload on the CU website)
4. The Comptroller of Accounts (I/C), C.U. with a request to deposit in the Chittagong University Account, 10 % of Monthly Basic Pay of Dr. H. M. Abdullah Al Masud, Associate Professor, Department of Microbiology, C.U. to be drawn during the period of his Study Leave.
5. The Librarian (I/C), C.U.
6. The Controller of Examinations (I/C), C.U.
7. The Chief Medical Officer, C.U.
8. The Chief Engineer, C.U.
9. The Director, P&D, C.U.
10. The Deputy Registrar, Election Cell, Registrar's Office, C.U.
11. Officer in Charge, General Leave Section, Registrar's Office, C.U.
12. The Deputy Registrar, Teachers' Cell, Registrar's Office, C.U.
13. The Deputy Registrar, Confidential Cell, Registrar's Office, C.U.
14. The Deputy Registrar (Computer), VC Office, C.U.
15. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
16. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
17. Director, ICT Cell, CU.
18. Assistant Registrar, Registrar's Office, Higher Studies Section C.U.
19. Master copy.

Shorcan
20/03/25
(Md. Delwar Hossain)

Deputy Registrar (Higher Studies)
Registrar Office
University of Chittagong.