



রেজিস্ট্রার অফিস  
OFFICE OF THE REGISTRAR  
UNIVERSITY OF CHITTAGONG  
CHATTOGRAM 4331, BANGLADESH

চট্টগ্রাম বিশ্ববিদ্যালয়, চট্টগ্রাম, বাংলাদেশ  
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স্মারক / Ref. :

তারিখ / Date :

Memo. No. AS-2156/2262/Genl.

Dated: 27-02-2025

Dr. Tarit Kumar Baul  
Professor  
Institute of Forestry & Environmental Sciences  
University of Chittagong  
Chittagong, Bangladesh.

### Sub: Grant of Study Leave and Release Order.

Dear Sir,

With reference to your applications dated 02-04-2024, 16-05-2024 on the above mentioned subject, I am directed to inform you that you have been granted Study Leave on full average pay for 01(one) year with effect from 26-05-2024 to 25-05-2025 for Post Doctoral Research at University of Eastern Finland, Finland, and that you have been released from this University with effect from 26-05-2024 for the purpose.

Further I am directed to inform you that in pursuance of the authority delegated from the Ministry of Education of the People's Republic of Bangladesh vide Memo. No. 37.00.0000.079.08.041.16-92 dated 26-02-2025 (copy enclosed), the Vice-Chancellor has been pleased to allow you to proceed to the the Finland for the purpose.

Further, I am directed to inform you that 10 (ten) percent of your Monthly Basic Pay to be drawn by you during the period of your Study Leave for the above mentioned purpose will be deposited in the Chittagong University Account and that the total amount, so deposited, will be refunded to you according to the terms & conditions of the Service Bond executed by you with this University.

The University of Chittagong or the Govt. of Bangladesh will have no financial responsibilities for your proposed study in Finland.

Further, I am directed to request you to submit a written report on your above research at the time of your joining after return from abroad.

Thanking you,

Yours sincerely

Sd/-

(Professor Dr. Mohammed Saiful Islam)

Registrar

(In-Charge)

University of Chittagong.

Memo. No. AS-2156/ /Genl.

Dated: 27-02-2025

Copy forwarded for information & necessary action to: -

1. The Director, Institute of Forestry & Environmental Sciences, C.U.
2. Director, Institutional Quality Assurance Cell (IQAC), C.U.
3. Director, Information & Communication Technology Cell (ICT Cell), C.U. (Requested to be upload on the CU website)
4. The Comptroller of Accounts (C/A), C.U. with a request to deposit in the Chittagong University Account, 10 % of Monthly Basic Pay of Dr. Tarit Kumar Baul, Professor, Institute of Forestry & Environmental Sciences, C.U. to be drawn during the period of his Study Leave.
5. The Librarian (L/C), C.U.
6. The Controller of Examinations (I/C), C.U.
7. The Chief Medical Officer, C.U.
8. The Chief Engineer, C.U.
9. The Director, P&D, C.U.
10. The Deputy Registrar, Election Cell, Registrar's Office, C.U.
11. Officer in Charge, General Leave Section, Registrar's Office, C.U.
12. The Deputy Registrar, Teachers' Cell, Registrar's Office, C.U.
13. The Deputy Registrar, Confidential Cell, Registrar's Office, C.U.
14. The Deputy Registrar (Computer), VC Office, C.U.
15. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
16. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
17. Director, ICT Cell, CU.
18. Assistant Registrar, Registrar's Office, Higher Studies Section C.U.
19. Master copy.

*Shazali*  
27.02.25

(Md. Delwar Hossain)

Deputy Registrar (Higher Studies)

Registrar Office

University of Chittagong.